

Westfield Township Trustee Meeting Minutes

Regular Meeting
April 7, 2014

Likley calls the meeting to order at 7:15 pm.

Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

Megan Roschek from OTARMA reviews the township's insurance policy that will be renewed in August:

- 2 Vehicles and miscellaneous property (in cars if they are on township business)
- For new property- \$50,000 automatic
- Electronic Equipment replacement or rental
- Building- \$583,600 and personal property (desks etc...), building, gazebo and salt shed
- Buildings are covered to \$698,900 (if additional coverage is needed)
- \$5,000 for cemetery vandalism
- Additional coverage for the cemetery fences, flag poles, signs, etc. should be addressed
- Policy is renewed in August

Comments from the Floor

Wittmer- 5606 Buffham Road- Inquired if there were any new expenses from the attorney- None at this time. Wittmer also requested agendas being placed on line. This would be a courtesy and may be placed on Google Calendar for the public.

The trustees discussed public comments being at the end of the meeting inconvenienced some people who do not wish to stay for the entire meeting. Likley makes the point that the trustees have tried at the beginning as well as the end of their meetings and it didn't really matter to them when the comments were held.

Joel Sech- 5905 Seville Road- Asked if the trustee knew of mailboxes being destroyed in the township. Joel Sech has made a police report but would like the township to be aware that this is becoming a problem.

Fiscal Officer's Report

Warrants in the amount of \$14,519.13 and EFT's in the amount of \$4,416.64.

Likley asked who Steve Tressler was and what was done for \$45.00 (flow testing) and Dexter Co. was paid \$1995.00 to replace the plow edges. Also, \$213.00 warrant for CSX Railroad Crossing. The township has a commitment of \$13,000.00 for the RR on Buffham Road.

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Likley makes a motion to pay the bills as submitted for the total amount of \$18,935.77; seconded by Thombs.

Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.

Correspondence

Likley discusses with the trustees and Evans asking if there is a continued need for Valley View Spray Services to continue this spring and summer the spraying of mosquitoes on Clayton Road. Evans mentioned it is \$50.00 per application once a week. Evans will make the call for the applications to start and end applications when the trustees agree to sign the contract.

Likley received notice that the American Cell Tower is negotiating their lease (they wish to purchase their lease) and will keep the trustees posted. The trustees will receive a copy of the offer to review.

Likley also requested that the trustees, fiscal officer and zoning secretary try to attend one of the upcoming Sunshine Law Trainings made available by the Ohio Attorney General's Office on Wednesday, June 4th in Akron or June 19th in Mansfield. There doesn't appear to be a cost for this training but if there is, the township will cover the cost.

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Likley makes the motion to accept the March 17, 2014 Trustee Meeting Minutes with corrections; seconded by Thombs.

Roll Call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

Road Report

Evans discussed the conduit for the RR crossing and the project should be done around the end of May.

Evans will get prices for asphalt by the next meeting to fix the roads.

Evans is doing the fencing for the culvert project on Kennard Road to save the township some money. The bid for the project will go out in May.

Zweifel will send the form back to CUE with 0 tons of salt requested since the township will be committing to ODOT next fall.

Evans is looking into an electronic sign tracker (barcode reader) for sign inventory. This is an unfunded federal mandate dealing with federal reflectivity of signs and the mapping of all road signs. The cost is about \$8,000.00 which the road department does have. Evans will look at

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how the information is downloaded and if the township would be able to share the expenses with another township. Likley says the mandate has been extended to 2016.

Thombs thanks Evans for communication regarding road activity.

Evans said that due to the weather and the bus traffic the west end of Kennard must be motor paved. Chip and seal will be used on the west end of Buffham to make the asphalt last longer.

Kennard- west of Friendsville line will cost the township: Motor paved- \$39,000.00, Chip & Seal- \$12,500.00 for a total of \$51,000.00. Westfield Landings curve out will be motor paved at a cost of \$39,000.00

Likley received the accident report from the Township Association and it identified Buffham Road had the most crashes from the 2008-2012 report.

Zoning Report

ZI Sims announced there were no zoning certificates at this time; 1 Agricultural exemption at 9502 Friendsville Road for a pole barn; and 1 time extension (4-14-14) at 7552 Seville Road due to severe weather and has made a good faith effort to clean up the property.

ZI Sims will be meeting with Assistant Prosecutors Thorne and Karas on 4-14-14 at 10:00am to discuss options to bring the storage units on Greenwich Road into compliance with the zoning code. The site plan that they submitted was not complete. ZI Sims will keep the zoning boards posted when it's time to move forward.

- ZI Sims thanks Chief Fletcher for taking a fire truck to the storage units to see first -hand the maneuverability in that area.
- Electronic FEMA map has been sent for review to the Medina County Planning Services. Will keep trustees posted.
- Kratzer Lawsuit update- Case 14 CIV0575 BZA appeal has a new date (April 11, 2014) due to Kratzer's attorneys asking for an extension.
- Case 13 CIV0971 has a case management and attorneys need to be present on April 21, 2014 at 9:30.
- ZI Sims thanks Likley for his help in organizing zoning files in the records room all the way back to the 1950's.
- Possible lease of the old truck stop to First Energy. This will be a conditional use government sponsored project. Thorne will be looking into this.
- Thank you to ZS Porter for creating applications for Outdoor Wood Fired Boilers and Wind Energy. Likley would like the ZC to review these docs at tomorrow's meeting.

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- Zoning Fee Schedule has been updated and distributed to Fiscal Officer and ZI Sims for future use.

Zoning Commission Chair Sturdevant announces that there are 4 training sessions from the Planning Services. She will have the dates at tomorrow's ZC meeting and Planning Services will be sending out an email to all boards.

Old Business

- American Cell Tower and Verizon have a tentative co-locate contract. Assistant Prosecutor Thorne is looking at revenue opportunity for the township.
- Fire Contract- Trustees have a draft from Assistant Prosecutor Thorne to review regarding the contract with Village of Westfield Center- Tabled (4-21-14) until further discussion with AP Thorne. Likley will talk with the Village to update them on where Westfield Township is on this process.
- Development Plan 2009-10 will be printed when Mr. Majeski makes changes to the cover page and to the footers. Also the Timeline of Development Plan events, Mr. Majeski's comments supporting the recommendations, Community Responses and letter of support will also be copied and added to the website as part of the record.
- Thombs discussed the Tuscarawas River project that has received an EPA grant in the amount of \$130,000 to study and locate this aquifer. The purpose of this project is to protect the areas that rely on this aquifer as the sole source of water. Thombs will write a resolution of support for the trustees to sign at the next meeting and he would also like the trustees to write letters to show their support of this project.

New Business

Likley makes a motion to adopt Resolution 2014-17; to amend Resolution 2014-01 the Sunshine Law (12 months of meeting notices instead of 6 months of meeting notices) and to remove requiring notices to be on the township website; seconded by Thombs.

Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.

Resolution 2014-18 Open Records has been tabled.

- Driving Policy will be established by the township and signed by any employee who will be driving township and or Fire District vehicles. This policy will include the expectations of driving a township vehicle including a background check of the driver's license. This policy will be discussed at the next trustee meeting.
- Schmidt would like to expand the webpage and its information. The trustees will be discussing how to improve the webpage at the next trustee meeting.

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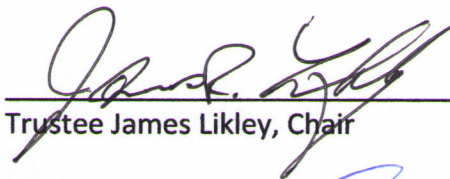
- Thombs will be contacting Nancy Powell regarding the gardens and if a check was ever given last year for the decorative urns. Westfield Township did the sidewalks last spring and will decide at the next meeting what support they will offer this year.
- Thombs also would like the township to donate money to be used for prizes (for the kids' bike decorations) at the Memorial Day Parade. He will get further information for the trustees.

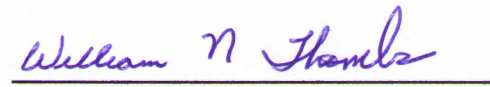
Announcements

- April 21, 2014 @ 7:00 pm Trustees' Regular Meeting

Respectfully submitted:

Cheryl A. Porter, Zoning Secretary


Trustee James Likley, Chair


Trustee William Thombs


Trustee Michael Schmidt